

3.4 Fundraising Proposal

Name of Organization _____

Sponsor _____ Phone _____ Email _____

President/Representative _____ Phone _____ Email _____

Description of Fundraiser: Circle One – club fundraiser / charitable fundraiser

(Ex: Selling Flowers, Christmas Wreaths, Gold Cards, Food Items [be specific])

Purpose of Fundraiser:

Start Date of Fundraiser: _____ End Date of Fundraiser: _____

*Start Time: _____ *End Time: _____ (*If applicable for student activities or on-going fundraisers (Ex: selling cookies, snacks, etc...))

Location of Fundraiser _____

All Fundraisers must be approved by the Dean of Students, Director of Development, and Principal. Signing this document indicates that you have read the Fundraising Policies in the Student Life Handbook (Section 1.8)

Organization President/Representative Date

Organization Sponsor/Booster Club President Date

Approved: _____

Dean of Students

Date

